# Anna Rescue

General Membership Meeting

10/15/15

7:30pm

**Minutes**

Present: Cliff Damron, Matt Harvey, Sharon Kill, Ken Lemmon, Jason   
 Nolte, Jeremy Richards, Michele Ricker, Jessica Rickert, Shane   
 Rickert, Ted Rostorfer, Holly Shoffner, Sandy Shuff, Dan Shuga  
Excused: Karin Bok, Ashley Holthaus, Brian Holthaus, Ben Luthman,   
 Danielle Steinke, Samantha Young, Steve Young  
UnExcused: Mark Bell, Kelli Fassel, Melinda Gehrlich, Emily Kohler,   
 Alexis Lisle, Karen Weinstock **\*\*Called to order 1930\*\***

* + **PLEDGE OF ALLEGIANCE**
* **EMS PRAYER**
  + **OLD BUSINESS**
    - **Events** 
      * Event schedule passing around. Need to sign up for your 2 events by Oct 23 or Karen will assign and it will be your responsibility to find a cover
      * Ken stated he will be at all home Botkins basketball games
      * Trick-or-treat

McCartyville 10/25 1-3pm – Sharon, Karen W

Anna 10/29 6-730pm –Ashley, Holly

Kville 10/29 6-730pm – Karen W, Cliff

Botkins 11/1 1-230pm – Sharon, Karen W

Jackson 11/1 6-7pm – Sandy, Mick

* + - **Truck**
      * Looking at options to finalize specs. Waiting until after levy for purchase to ensure everything passes before adding expense
      * If levies go as planned looking to purchase in December for delivery in spring and will do EVOC training with new truck
    - **Schedule**
      * Coverage seems better with new scheduling forum. If anyone has any comments, questions, concerns, suggestions-please bring to the attention of the officers
      * It is YOUR responsibility to let Jeremy know of any changes to any rough drafts or assigned shifts/events and when you put yourself on the schedule.
      * It is also YOUR responsibility to ensure you are getting your required hours in. All availability is due to Jeremy by 17th at the latest per SOP 10.1-1. No more waiting until end of month to cram time in
      * No more than 3 members on a truck (plus trainee when needed)
      * Weekend stipend times are 4-4, Paid staff times are 6-6. Volunteer stipend shifts are paid $20 per shift plus $10 per call
      * Holiday coverage will be doing two shifts 4a-4p/4p-4a and running double volunteer stipend for the day
    - **PCR Software**
      * Those who were present for demo of Emergency Reporting demo in September provided pros/cons. We are still looking at all available options/pricing
      * Other options are Clayton IDS, ESO, Medic PCR
  + **TREASURER’S REPORT**
    - Account status for the month of September
      * General Fund: $61,666.61
      * Run Receipts: $ 229,280.17
      * Savings Acct: $80,161.30
      * Total: $371,108.08
  + **NEW BUSINESS**
    - **QA/QI**
      * Turn-around time on charts is slowing again. Recommended 14 days is from initial entry to billing advance so flags need fixed and re-advanced to ensure there are no further issues. Do not wait the entire 14 days to fix a flag. Shane suggested an SOP change to indicate the amount of time from the initial flag is assigned to it being fixed that way we can hold those holding up the process accountable
      * Pg 1-watch receiving mode contradicting pt acuity on pg 2
      * CMS condition codes contradicting (transport to nearest facility and then other code saying not nearest facility, etc)
      * Review your protocol!! Know your drug dosages, treatments for conditions, etc. Too many issues with this lately
      * Vehicle grid on page 1 is where the truck is responding FROM. If you are an Anna truck but at Wilson when another call comes in your vehicle grid on initial (top left box) will be city of Sidney, etc.
      * All IV attempts need noted on separate lines
      * All hand written reports need entered and faxed to the hospital within 3 hours, per protocol
      * If you are unsure how to fix any of these items, or just need assistance with learning the software, please contact Matt, Jeremy, Jessica, or Karen and they will be happy to help
    - **Coats**
      * Anyone with lettering coming off winter coat needs to notify Jessica. Matt will be sending an email as to when coats will go out to Val next week to be fixed so everyone has them back in time for upcoming cold weather
    - **Runs**
      * Ensure all crew members are checking truck after calls to make sure everything is cleaned up and all supplies put away, drugs wasted, supplies restocked, reports filed, etc. If the truck is left a mess, all crew members will be held responsible
      * Ensure you are getting all supplies you can from the hospital, less overhead supply cost this way
    - **Training**
      * Nov 5th 7pm-training at 140 over treating an autistic patient
      * Nov 18 Dinner & a Show @ Wilson 6-9pm Topic TBD
      * Continue to check website (annarescuesquad.com) for available trainings in the area
      * Matt looked in to getting CE Solutions for members to do online CEUs. We will not be moving forward with this idea due to it costing over $800 per year
    - **Jackson Center Building**
      * Code for building 312 for push code on east side.
      * Still waiting on NKTelco to finalize the internet for keypad to operate properly
    - **New Members**
      * Many new members-David Klopfenstein, Russell McNeil, Megan & Chris Allen, Michele Evans, Nichole LeDent, Major Redmon, Tabitha Kill. Please make them feel welcome if you see them or if they need any assistance.
    - **Huelskamp Residence**
      * 09613 CR 25A-2 year old child with seizures
      * Wapak should be automatically paged with us
      * If you have an ALS crew, let the county know asap and stand Wapak down and respond as normal. If you are a BLS crew, ensure Wapak is en route with an ALS unit and advise county you are standing down so they can transport
    - **CAD Pages**
      * The Sheriff’s office is rebuilding their CAD system once again. All members who requested CAD pages have been resubmitted to the Sheriff’s office to be added. We are unsure of an estimated completion time so please be patient while they work out programming issues
    - **Holthaus Update**
      * Brian suffered a fall from the roof at the Palazzo yesterday and was careflighted to Miami Valley. He currently is in surgery and is having 4 screws and a plate placed in his jaw. His jaw will be required to be wired shut for 4-6 weeks. He is currently sedated but stable. Ashley requested continued prayers for the family.
      * If you are interested in helping with meals or monetarily, please contact Jessica
    - **November Meeting**
      * November meeting is Thursday Nov 19th and will begin at 7pm due to having a member from the Huelskamp family attending to speak about Harper’s condition. Please be on time and professional.
    - **Trustee Position**
      * Karen Weinstock is serving as interim Trustee. She will serve the remainder of the term ending December 31, 2015.
      * We will vote on this position at the December meeting, please have all nominees submitted via email to the Chief and Trustees before the end of November
    - **ByLaw Proposals**
      * 2nd reading of bylaw addition presented by Shane. Voting will take place at next month’s meeting.

Article V. Finance and Capital

G. Any expense exceeding $10,000.00 collectively will   
 require a majority vote of the full executive board prior to

Expense payout

H. Any expense exceeding $40,000.00 collectively shall be  
 presented to membership for a majority vote of approval   
 prior to expense payout. \*See article VII for voting   
 eligibility requirements.\*  
 Current section H and I would be changed to I and J.

* + - * 1st reading of bylaw addition presented by Jason

Article V. Finance and Capital  
 G. Any expense exceeding $10,000.00 that the Board of   
 Trustees approve (except for emergency expenses that will  
 impede day to day operations) will be submitted to  
 membership via email. Should members disapprove of the   
 expense, they will have 14 calendar days to invoke  
 impeachment of any Trustee. If 14 days pass without   
 objection, the expense will be paid. If impeachment is  
 enacted, the expense is placed on hold and will be   
 reevaluated after the impeachment process is finalized.

\*\*Meeting adjourned 2102\*\*