# Anna Rescue

General Membership Meeting

6/18/15

**Minutes**

**Present:** Cliff Damron, Emily Kohler, Ken Lemmon, Ben Luthman, Jeremy

Richards, Jessica Rickert, Dan Shuga, Karen Weinstock, Steve Young

**Excused:** Karin Bok, Matt Harvey, Ashley Holthaus, Brian Holthaus,   
 Sharon Kill, Ashley Masarik, Jason Nolte, Michele Ricker, Shane  
 Rickert, Holly Shoffner, Danielle Steinke, Samantha Young

**UnExcused:** Mark Bell, Kelli Fassel, Melinda Gehrlich, Ted Rostorfer,   
 Sandy Shuff

\*\*Called to Order 19:33\*\*

* + **PLEDGE OF ALLEGIANCE**
  + **OLD BUSINESS**
    - **SOPS** 
      * New SOPs went in to effect on June 1st, please ensure you familiarize yourself with them
      * All members will be required to sign a new SOP acknowledgement form that will be effective for SOPs beginning July 1
  + **TREASURER’S REPORT**
    - Account status for the month of May
      * General Fund: $19,494.53
      * Run Receipts: $326,515.06
      * Savings Acct: $80,137.30
      * Total: $426,146.89
  + **NEW BUSINESS**
    - **QA/QI**
      * Ensure you fix flags, respond to emails, and ensure that the flagged item has been fixed prior to re-advancing your chart to the QA team. Always click “Next” to ensure all info is saved. If the flag is not fixed it will be demoted back to the crew (which slows the billing process)
      * Any certified on the call (EMR to Medic) can fix a chart as long as the certified knows what happened and how to appropriately document it.
      * If you are unsure how to fix any of these items, please contact Matt, Jeremy, Jessica, or Karen.
    - **Training**
      * Need to contact Matt by July 1st, he and Ken will be having a class Monday July 13th at 1800
      * Karen W noted that CPR books will need updated by end of year with new standards coming out
      * No training in July due to holiday week
      * Working on initial certification classes for new members. Mercer county is supposed to be hosting an EMR & EMT in August and Apollo has EMR starting end of July
      * We will be hosting the first annual On the Road in Shelby County. It will be held Sept 26 at in the Medical Office Building at Wilson. Jessica will release more details as she finalizes them
    - **Road Closures**
      * Meranda Rd @ CSX crossing Closed June 27-July 5
      * Thompson-Schiff between Oakridge & Arrowhead Closed June 22-July 24. This IS our territory, if unsure of where this is ASK!
      * Wells Rd between Luthman Rd & 29 closed until Friday
      * Pasco-Montra between Ft Loramie Swanders and Sharp. Closed June 22-July 24 (weather dependant.) This is PPS territory but may effect mutual aid
    - **Events**
      * Summer event schedule has been out since early May. If you cannot do your assigned event it is YOUR responsibility to find a cover and contact Matt (for time being) with who your replacement is for proper tracking
      * Event coordinator position is now available. If anyone is interested, please notify Jessica via EMSCharts by Fri. July 26
      * Blood drive July 14th. Sign-up sheet for members for set up, tear down, and to help throughout the day from 1130a-730pm hanging on board in office. Volunteer hours will be given for the time attended. Notify Ashley by July 1st
      * Time slots for donors hanging in office or notify Ashley
      * Each member to donate 2 dozen cookies. Need to be at the building by 7pm on 7/13. Sandwiches donated by Trackside Treats, all left over cookies go to Van Buren Fire Cake Wheel
      * Homecoming parade this Saturday afternoon (6/20) anyone interested in helping see Jessica
      * Fair Events this year are as follows: Need filled by 7/10

\*Monday 7/27- Midway 5-11pm

1. Holthaus (EMR/EMT)

2. Ken Lemmon (EMT)

1. Alexis Lisle (trainee)

\*Wednesday 7/29- Tractor Pull 5p-? (approx. 10pm)

1. Shuga (covering event for Bell) (EMT)

2. Cliff Damron (AEMT)

3. Alexis Lisle (trainee)

\*Saturday 8/1- Midway 12p-6pm

1. Open

2. Open

\*Saturday 8/1- Midway 6pm-11pm

1. Open

2. Open

* + - **Daytime Personnel**
      * All station duties are to be done first thing on shift prior to any personal time(with the exception of mowing)
      * All truck checks need to be completed thoroughly
      * Jessica will be communicating this information further via email as new chore lists become available as well
    - **Proposed SOP**
* **Current:**

31.1-5 Every attempt will be made to make each daytime unit an ALS unit. There will be a limit on the number of BLS units allowed. No First Responder will be allowed to sign up for Daytime Staffing.

**Proposed:**

31.1-5 Every attempt will be made to make each daytime unit an ALS unit. All EMS certified members meeting eligibility requirements may submit availability for daytime shifts. No crew shall contain more than one EMR.

* **Current**:
  + 1. Pay scale will be as follows:

 EMT: $10.00/Hour

AEMT: $13.00/Hour

EMTP: $15.00/Hour

**Proposed:**

* + 1. Pay scale will be as follows:

EMR: $9/Hour

EMT: $11/Hour

AEMT: $13/Hour

EMTP: $15/hour

* Proposal was sent out few weeks ago and Trustees approved. Karen W. and Jeremy expressed concerns with if EMRs are legally allowed to staff daytime hours, Ensuring the Administrator clocks out if responding and BWC rates, and possible problems with inability of Administrative duties to be completed and no one stepping aside to handle needs of crews, etc. All concerns are being brought to the attorney and if no issues, changes go in effect July 1st. If there are any items needing addressed further it will be brought to membership for additional
* New Acknowledgement form will be sent out to cover all SOP changes in effect through 7/1/15 and completed signatures are required to be in Jessica’s box by Friday July 31
  + - **New Members**
      * Alexis Lisle- from JC, will be going through basic this fall
    - **Trucks**
      * 144 going out to have chevrons installed this weekend, hoping to have remaining trucks completed by end of July at latest
      * 241 being renumbered (most likely) next week, truck number will be changed to 143 with the county effective July 1st
      * Officer team is quoting a new truck for purchase within few months. Seeking input from all members for their preference on Chassis type as well as top features they would like to see in the new truck. These are due to Jessica IN WRITING via email or in her admin box by next Friday (June 26th) at 5pm
      * 142 will be 1st out truck effective July 1st
      * Shuga suggested to make tags similar to the accountability tags for the dash of each truck for members to reference when communicating with dispatch. These items would make it easier when rotating trucks through stations for members to identify correct truck numbers to dispatch without confusion
      * Discussion was held regarding purchase of new accountability tags. Shuga stated he has received a few quotes already and it would cost under $200 to update all of them. Suggestion was made to give them to Matt and we can proceed further
    - **EMS Room**
      * EMS room at Wilson has moved back to what was previously the ED Director’s office. There are currently two computers in there and hoping to add another. Please thank Kristi if you see her for working so hard to put this together for us

**\*\*Meeting Adjourned 20:35\*\***